

## Select Committee Agenda



### **Resources Select Committee Thursday, 13th July, 2017**

You are invited to attend the next meeting of **Resources Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Thursday, 13th July, 2017  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry, Directorate of Governance  
email: ahendry@eppingforestdc.gov.uk Tel: 01992 564246

#### **Members:**

Councillors S Kane (Chairman), A Patel (Vice-Chairman), R Bassett, N Bedford, D Dorrell, R Gadsby, J Jennings, P Keska, J Lea, A Mitchell, D Sunger, C Roberts, D Roberts and J M Whitehouse

**SUBSTITUTE NOMINATION DEADLINE:**

**6.30 pm**

- 1. APOLOGIES FOR ABSENCE**
- 2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

- 3. NOTES OF PREVIOUS MEETINGS (Pages 5 - 18)**

#### **Minutes**

To agree the notes of the meetings of the Select Committee held on 28 March 2017 and 10 April 2017.

#### **Matters Arising**

To consider any matters arising from the minutes of the last meeting.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. RESOURCES BUSINESS PLAN FOR 2017 (Pages 19 - 24)**

Members will recall that O & S had requested that Portfolio Holders present their Business Plans at the first meeting of the new O & S Cycle on the 6 June. As the Business Plans are developed on a Directorate basis, such a presentation would have required some careful choreography. However, agreement has been reached, that it makes more sense for the Business Plans to be presented to the relevant Select Committee, where there would be better alignment. This way the Select Committees would have time to undertake a more in-depth scrutiny role regarding the numerous services which make up their Select Committees.

On this basis, the relevant Portfolio Holders are requested to attend this meeting and take the Select Committee through their plans for the coming year.

**6. CORPORATE PLAN 2018-2023 (Pages 25 - 38)**

(Chief Executive) To consider the attached report.

**7. PROVISIONAL CAPITAL OUTTURN REPORT 2016/17 (Pages 39 - 52)**

(Director of Resources) to consider the attached report.

**8. PROVISIONAL REVENUE OUTTURN 2016/17 (Pages 53 - 68)**

(Director of Resources) to consider the attached report.

**9. RISK MANAGEMENT STANDARDS ASSESSMENT AND INSURANCE RENEWALS (Pages 69 - 72)**

(Director of Resources) To consider the attached report.

**10. SICKNESS ABSENCE REPORT QUARTERS 3 AND 4 (Pages 73 - 80)**

(Director of Resources) to consider the attached report.

**11. KEY PERFORMANCE INDICATORS 2016/17 - OUTTURN QUARTER 4 (PERFORMANCE) (Pages 81 - 94)**

(Chief Executive) to consider the attached report.

**12. CORPORATE PLAN KEY ACTION PLAN 2016/17 QUARTER 4 (OUTTURN) POSITION (Pages 95 - 104)**

(Chief Executive) to consider the attached report.

**13. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 105 - 110)**

(Chairman/Lead Officer) the Overview and Scrutiny Committee has agreed the Terms of Reference of the Committee. This is attached along with an ongoing work programme. Members are invited at each meeting to review both documents.

**14. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**15. FUTURE MEETINGS**

To note the future meetings of this Committee. They are:

17<sup>th</sup> October 2017;  
19<sup>th</sup> December;  
13<sup>th</sup> February 2018; and  
3<sup>rd</sup> April